



School Improvement Plan

Revised August 31, 2010

Cover Page

School Name:	<u>Smiley Elementary School</u>	School System:	<u>Long</u>
Name of Principal:	<u>David Edwards</u>	School Year:	<u>10-11</u>

Title I: School-Wide Program _____ Targeted Assistance: _____

Needs Improvement Status: Year: 1 2 3 4 5 6 7 Area: Attendance for K-3 students

Sanctions Implementing 2010-2011:

- n/a School Improvement Plan (School Improvement Plans will be submitted to LEA
- n/a Choice
- n/a Supplemental Services
- n/a Corrective Action (Corrective Action Addendum will be submitted to the LEA along with School Improvement Plans)
- n/a Restructuring (LEA approved Restructuring Addendum will be submitted to the Georgia Department of Education with a copy of current School Improvement Plan)

Principal's Signature:	_____	Date:	_____
Title I Director's Signature:	_____	Date:	_____
Superintendent's Signature:	_____	Date:	_____

Identified Goals for Improvement: All Students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics. Goal 2: All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics. Goal 3: All students will be taught by highly qualified teachers. Goal 4: All students will be educated in learning environments that are safe, drug free, interactive, and conducive to learning.

Annual Measurable Objective(s): Students will increase attendance in grades K-3 to reflect less than 4% of all students being absent 15 or more days at the end of SY 2010 as measured by the Student Data Report of the AYP report of NCLB. The subgroups of Students with Disabilities and White students have the highest number of absences but will decrease by the end of SY 2011.

Specific Academic Areas within Content (i.e., domains) and Subgroups (i.e., Special Education, LEP, etc) to address (based on analysis of AYP Report and School Student Performance Data over the last three years) Student Data Report of Absences

Student Data Reports of Absences

Actions/Strategies/ Interventions	Timeline for Implementation	Needed Professional Development/ Resources	Estimated Costs and Funding Sources	Person(s) Responsible	MEANS OF Monitoring of Intervention (Artifacts)	EVALUATION Evidence of Impact (Student Learning Data)
1. Daily attendance will be kept for all students						
A. The data clerk will review the absence of all students on a daily basis and report to the principal and Resource Director if interventions are needed.	SY 10-11	attendance reports, data clerk, teachers to complete attendance reports	\$0	Administration, Data Clerk, teachers	Power School	Attendance Report
B. Letters will be mailed to the parents of students who miss 5, 7, 10, and 14 days. A mandatory attendance meeting will be held when student reaches 10.	SY 10-11	Paper, envelopes, postage, personnel, post cards	Paper and postage \$1000	Administration, Data Clerk Homeroom teachers, social worker	Letter documentation	Improvement in attendance

Actions/Strategies/ Interventions	Timeline for Implementation	Needed Professional Development/ Resources	Estimated Costs and Funding Sources	Person(s) Responsible	MEANS OF Monitoring of Intervention (Artifacts)	EVALUATION Evidence of Impact (Student Learning Data)
C. Progress Reports given at the interim of each nine weeks will reflect the absences, tardies, and check-outs of each student.	SY 10-11	Progress reports printed by office, paper, ink for color copier, personnel, tardy/check-out forms	Color Paper, Ink \$1000	Administration, Data Clerk	Progress report	Attendance rate
D. Report Cards will reflect the number of absences, tardies, and check-outs of each student.	SY 10-11	Reports cards printed by office on heavy weight paper, ink for color copier, personnel	Paper, Ink, Report Cards printed \$1,500	Administration, Data Clerk	Record Card	Attendance rate
2. Preventative component: An incentive program to improve student attendance						
A. A letter is mailed to parents explaining the attendance incentives and how they will be used to reward students.	SY 10-11	paper	\$100	Administration, Data Clerk	Copy of letter	Attendance rate
B. Incentive program will include all students who have missed less than three days.	SY 10-11	Data clerk Homeroom teachers Paper for invitations Certificates Medallions Incentives	\$2,500	Data Clerk Counselor Administrator Teachers	List of students	Attendance rate

Actions/Strategies/ Interventions	Timeline for Implementation	Needed Professional Development/ Resources	Estimated Costs and Funding Sources	Person(s) Responsible	MEANS OF Monitoring of Intervention (Artifacts)	EVALUATION Evidence of Impact (Student Learning Data)
C. The attendance plan will be published in the SES handbook with procedures to follow in the event that a student is absent for more than 7 days.	SY 10-11	Student handbooks, Attendance Committee, personnel, parents, child	Paper, envelopes, stamps \$500	Administration, Social Worker, Committee members, parents	Copy of handbook	Attendance rate
D. Students who obtain perfect attendance for each grading period will receive recognition.	SY 10-11	Star stickers Pencils Certificates	\$1000	Administration, Teachers	Copy of report card	Attendance rate
3. Responsive component: When an attendance problem is identified, school personnel will provide responsive services.						
A. Teachers will telephone parents regarding attendance and send a letter home when a student has more than 5 absences.	SY 10-11	Time for teachers to attend attendance meetings when necessary throughout the year.		Administration, Teachers, Data clerk	Copy of letter	Attendance rate
B. During the school year, the Resource Director will present a program on the importance of attendance and student success.	SY 10-11	Resource Director, computer, projector, flyers, and other handouts.	\$300	Administration, social worker	Copy of program	Attendance rate
C. Classes who obtain perfect attendance will display their perfect attendance flag outside their classroom doors.	SY 10-11	Supplies for flags	\$500	Teacher	Look for flags in hall	Number of classes with perfect attendance

